

*CARRAWAY – DAVIE HOUSE
AND CONFERENCE CENTER*

- Corretti Catering -

Wedding and Reception Information

- Included in Facility Rental for Receptions:
 - Property for time specified on contract
 - Standard length linens-white or ivory (specialty linens available at an additional charge)
 - 4 Full-length linens
 - White Cocktail napkins
 - Silverware and glass plates for buffet, plastic plates and forks for cake tables
- Other Services Offered
 - Cake cutting service (\$50.00 per cake)
 - Sterling silver cake utensil rental (\$12.50 per cake)
 - Cake stand rental (\$35.00 each)
 - Full length linen rental (\$20.00 each)

- Included in Facility Rental for Wedding Ceremonies:
 - 100 white wedding chairs (\$3.00 for each additional chair)
 - Use of the front lawn (House Rental) or pool (Conference Center Rental) for wedding ceremony
 - Snacks and bottled water for bridal party prior to ceremony
 - Exclusive Wedding Coordinator
 - The entire property will be closed during wedding ceremonies. No one may enter or exit the property during this time

- Along with a \$1000.00 security deposit, all outstanding balances are due 4 weeks before event. This deposit will be cashed, but is refundable within 30 days after your event.

- Saturday rentals require a \$3,750.00 food minimum (this minimum does not include beverage charges, tax or gratuity). Friday rentals require a \$3,500.00 food minimum and Monday-Thursday rentals require a \$1,500.00 food minimum. These food minimums are based on 150 people.

- 20% gratuity on food and beverage and 6% tax will be added to your final bill.
- Please make checks payable to Corretti, Inc.
- Catering is provided exclusively by Corretti Catering.
- Our in-house Florists are Ricky Whitley of Borrowed Blossoms (290-0435 or 542-8603) or Norton's Florist (313-1900). To use your own florist, please add \$500.00 to the final bill.
- There is a \$300.00 fee for all other vendors not on our approved vendor list. Vendors not on our list must be legitimate and provide a valid Business License and Certificate of Liability Insurance with a minimum of \$300,000.
- Rehearsals can be held outside, the day before the wedding at 5:00 pm if space is available. There is a 1 HOUR TIME LIMIT (strictly enforced).
- Bands are not permitted inside the Carraway-House, but DJ's are fine. No more than 10 people are permitted to dance in the living room at anyone time.
- No bands are permitted outside.
- There is a furniture removal fee of \$500.00 for any furniture moved within the Carraway-Davie House. The Conference Center is obviously excluded.